

DO NOT FAX WITHOUT CALLING



Log # _____
Eielson AFB HG Use Only

PLEASE ENSURE ALL INFORMATION IS COMPLETE, CORRECT, AND LEGIBLE

Request Sheet for Eielson Base Honor Guard (EBHG) Support

Email to eielsonhonorguard@us.af.mil or Fax to: (907) 377-3374 Phone: (907) 377-4370/388-3158

Requester: _____ Date/Time of Request: _____

Event Name: _____ Event Date/Time: _____

Event Address _____ Phone: _____

_____ Fax: _____

Type of Request: PRESENT COLORS / POST COLORS / RETIRE COLORS / PERSONAL COLORS

*RETIREMENT CEREMONY / HONOR CORDON / RIFLE CORDON / SABER/SWORD CORDON / OTHER

Please list specific details and any special request: _____

National Anthem will be: PLAYED / SUNG

***Flag Fold Request:** YES / NO *If YES, Script will be read by: EBHG / MC / OTHER

Event is for :

Honoree's Name _____ Rank _____

Honoree's Unit _____ Branch of Service _____

Event Point of Contact::

Name: _____ Relationship: _____

Address: _____ Phone: _____

Date and Time of **Event Practice** (if applicable) _____

If this event is off base, please email or fax DIRECTIONS from EIELSON AFB, AK to the location where event is to be performed.

Requester's: _____ Date _____
Name _____ Signature _____

All Changes to this request must be made in writing and confirmed by this office.

Note: We will call 24-48 hours prior to the event to confirm the event. If not contacted, please contact us.

Submit by Email